

SPARTAN CHILD DEVELOPMENT CENTER
CHILDCARE APPLICATION

DATE APP REC'D _____
APP FEE PAID _____
CK/RECPT # _____
BY _____

CHILD'S NAME _____
GENDER _____ BIRTH DATE _____
REQUESTED START DATE _____

PARENT/GUARDIAN INFORMATION

If the person filling out this application is not the parent of this child, please indicate relationship: _____

	MOTHER	FATHER
FULL NAME	_____	_____
DATE OF BIRTH	_____	_____
PLACE OF BIRTH	_____	_____
SOCIAL SECURITY #	_____	_____
STUDENT #	_____	_____
HOME ADDRESS	_____	_____
HOME PHONE #	_____	_____
OCCUPATION	_____	_____
BUSINESS ADDRESS	_____	_____
BUSINESS PHONE	_____	_____
E-MAIL ADDRESS	_____	_____
AFFILIATION	MSU Under-Grad Grad Faculty Staff LCC Student Other	MSU Under-Grad Grad Faculty Staff LCC Student Other

How did you find out about our childcare program? _____

CHILD INFORMATION

Is your child toilet trained? YES NO

Does your child have special needs? YES NO

If yes, please explain: _____

Please list any previous daycare or group care situations your child has experienced:

What is the primary language spoken at home? _____

SCHEDULE REQUEST: INDICATE CHOICE (PLEASE CIRCLE)

FOR INFANTS:	Full Day Only	M-F
FOR TODDLERS:	Full Days Only	M/W/F or T/TH or M-F
FOR TRANSITION:	Full Days Only	M/W/F or T/TH or M-F
FOR PRESCHOOL:	Full Days	M/W/F or T/TH or M-F
	Half Days	M/W/F or T/TH or M-F
	7:30-12:00 or 1:00-6:00 (both are without lunch)	
	7:30-1:00 or 12:00-6:00 (both are with lunch)	

Spartan Child Development Center Schedule of Fees

July 1, 2006 – June 30, 2007

<u>PROGRAM</u>	<u>CATEGORY A</u>	<u>CATEGORY B</u>	<u>CATEGORY C</u>
Infants (7:30-6:00)	\$49.50	\$49.50	\$49.50
Toddlers (7:30-6:00)	\$42.49	\$43.49	\$45.99
Transition (7:30-6:00)	\$39.94	\$40.94	\$43.44
Preschool 2 (7:30-6:00)	\$34.18	\$35.18	\$37.68
Preschool 3 (7:30-6:00)	\$32.92	\$33.92	\$36.42
Half Day With Lunch	\$21.34	\$22.04	\$24.27
Half Day Without Lunch	\$18.37	\$20.27	\$20.42

<u>FAMILY SIZE</u>	<u>CATEGORY A</u>	<u>CATEGORY B</u>	<u>CATEGORY C</u>
2	\$0 - \$17,160	\$17,161 - \$24,420	\$24,421 AND UP
3	\$0 - \$21,580	\$21,581- \$30,710	\$30,711 AND UP
4	\$0 - \$26,000	\$26,001- \$37,000	\$37,001 AND UP
5	\$0 - \$30,420	\$30,421- \$43,290	\$43,291 AND UP
6	\$0 - \$34,840	\$34,841- \$49,580	\$49,581 AND UP

The above income chart will be used to determine your family's fee category. Numbers are based on total household income per year and actual allowable dependents within a home for family size. We will assume your family falls into the C category until evidence of a lower income category is provided to the Center. Forms for that purpose are available in the Center office.

Effective July 1, 2006. Tuition rates vary each fiscal year.

Equipment Fee \$60 per year / billed \$15.00 quarterly (per child)

Application Fee \$45.00 Sibling \$5.00

Drop-in Fee Daily rate (When space is available)

Dear Applicant:

Thank you for your interest in the childcare program that is offered to the Greater Lansing Area at *Spartan Child Development Center*. We hope that we will be able to serve you!

The first step in our enrollment process is to complete the attached application. From this point, procedure will continue in one of the following ways:

1. If childcare space is currently available, we will confirm further enrollment details with you, or...
2. Your application will be placed on our waiting list until an opening becomes available. Your application will remain active on the waiting list for up to two years from the date of application. Please complete the entire application, including listing an active email address. You will be contacted via e-mail regarding available spaces. Our admission priority is as follows:
 - In-center families and staff
 - MSU students faculty and staff
 - General community members
3. Due to the number of applications received, we do not contact families individually regarding waiting list status. However, families are welcome to contact us at any time to request information regarding their application or to schedule a tour.

Before childcare space can be offered or your child's name is placed on a waiting list, a **\$45.00 non-refundable fee must be paid**. (If applying for more than one child a \$5.00 non-refundable application fee is required for each additional child.)

Again, if we can provide you with any further information about our program or about your child's space on the waiting list, feel free to contact our office.

Sincerely,

Rosene Johnson
Administrative Director